

Virtual Director Professionalism[®]

FAQs



- **How does this differ from the Director Professionalism[®] course?**
 - The content of this course aligns with the content presented at the in-person, Director Professionalism[®] course. Unlike the in-person course, which takes place over three days, *Virtual* Director Professionalism[®] (VDP) allows you to complete the course at your own pace at any time using any computer or mobile device. You must complete the course and pass the final exam within one year of enrolling. Members who enroll in VDP take the course individually, so they will not be able to interact with anyone else who is also enrolled in the course.
- **How many modules are there and how long is each module?**
 - VDP is 15 modules long. Each module takes approximately one hour to complete.
- **Do I have to complete the modules in order?**
 - When you enroll in the course, you will be enrolled in all modules simultaneously and can complete them in any order. However, the final exam for this course comprises material from all 15 modules, so we strongly recommend you complete the modules in order for the best learning experience. You will only receive credit for completing the course once all 15 modules are complete.
- **How long will I have access to the course after I purchase?**
 - You will have access to the course for one year after you purchase it.
- **Do I have to repurchase the course if I don't complete it within a year?**
 - Yes.

- **Is there an exam at the end of the course?**
 - There is a short, 3-question quiz at the end of each module, and a longer, 15-question final exam at the end of the course. You will need to pass each module quiz in order to complete that module, and you will need to pass the final exam in order to receive credit for the course.
 - Each module also contains at least one knowledge check that you will have 1 attempt to complete near the halfway point of that module. Knowledge checks are short quizzes that are not considered when determining if you have passed the module (in other words, they “don’t count”).
- **What is considered passing score on the end-of-module quizzes and the final exam? If I don't receive the passing score what are my options?**
 - The passing score for each end-of-module quiz is 2/3 questions correct. The passing score for the final exam is 10/15 questions correct. You have an unlimited number of attempts to pass both the end-of-module quizzes and the final exam, but each time you reattempt the quiz or exam, you will receive a new set of questions.
- **After completing a module will I be able to go back and reference it again before completing the exam?**
 - Yes, you will be able to reference completed modules and course material before completing the module quizzes and final exam. However, if you exit a quiz or exam after you have started, that will count as a failed attempt, and you will need to restart the quiz or exam from the beginning on your next attempt.
 - If you wish to access the curated additional resources presented within the course after your access has expired, we recommend that you download each document as you move through the course, or bookmark those that are hyperlinks.
- **Does this course meet the prerequisite to become NACD Directorship Certified™?**
 - Yes, VDP meets the educational prerequisite for NACD Directorship Certification™. Details on the Certification program are available [here](#).
 - Please note: This course is not yet eligible for CPE credits.
- **If I'm taking this course to become NACD Directorship Certified™, when can I schedule my exam?**
 - If you have already applied for the NACD Directorship Certification™ and you have completed VDP, the next steps are to:
 1. Await the arrival of the "Authorization to Test" email from our testing center partner, Pearson VUE. The email will be sent from PearsonVUEConfirmation@Pearson.com with the subject line,

“Authorization to Test.” The email will contain all of the details needed to schedule the exam at a Pearson VUE testing center. (Please note: Following the completion of Virtual Director Professionalism you will have six (6) months to schedule and complete the exam.)

2. Access the Certification Status page by clicking on the link attached to the purchase confirmation email sent from the Credentialing Team (certification@nacdonline.org). After accessing the link, you can download the Study Guide and Handbook resources to further prepare for the examination and to understand the entire Certification process.
- If you have not yet applied for the NACD Directorship Certification and you have completed VDP, the next steps are to:
1. [Complete the online application](#) to begin the Certification process.
 2. Once you complete the application and satisfy your payment, await the arrival of the "Authorization to Test" email from our testing center partner, Pearson VUE, to schedule your examination. The email will be sent from PearsonVUEConfirmation@Pearson.com with the subject line, “Authorization to Test.” The email will contain all of the details needed to schedule the exam at a Pearson VUE testing center. (Please note: Following the completion of the application you will have six (6) months to schedule and complete the exam.)
 3. Access the Certification Status page by clicking on the link attached to the purchase confirmation email sent from the Credentialing Team (certification@nacdonline.org). After accessing the link, you can download the Study Guide and Handbook resources to further prepare for the examination and to understand the entire Certification process

Should you have any questions about NACD Directorship Certification, please email certification@nacdonline.org.